

VACANCY POSTING

Vacancy:	Clinical Extern
Description of Position:	Temporary Part time – ending March 31, 2026
Number of Vacancies:	1 Position
Unit:	Various Units
Employee Group:	Non-Union Support
Date Posted:	September 18, 2025
Closing Date & Time:	September 25, 2025 at 1700 hours
Reference Number:	#25-175 T-PT CLINICAL EXTERN
MRP:	Kyle Jones x6339

ROLES AND RESPONSIBILITIES

PATIENT SAFETY

Every employee's responsibility is to ensure that the hospital's patient safety goal continues to be the centrepiece of our quality and risk management program and that every patient is treated within a safe environment. To ensure compliance with this goal, each employee must:

- Find, report, and prevent incidents/near misses or adverse effects
- Communicate/report areas of concern immediately to your Manager
- Complete a Near Miss Form or Incident Report to communicate or report incidents or near misses

SUMMARY OF POSITION:

Funded by the Ministry of Health's Enhanced Extern Program, the Clinical Extern is a clinical learner employed as an unregulated care provider to work under a regulated care provider to support safety and quality of care for patients. This program is open to nursing, physiotherapy, and occupational therapy, and provides an opportunity to apply knowledge and enhance their skills for a future career in health care.

NATURE AND SCOPE OF WORK

- Provides support for personal care, nutritional, emotional, mobility and safety needs of patients.
- Collaborates with the multidisciplinary team to support the patient's care plan implementation.
- Communicates relevant clinical information to appropriate members of the multidisciplinary care team, in a timely manner. Reports any changes, needs or concerns regarding patients and/or their environment to the appropriate Registered health professional.
- Attends unit staff meetings as often as possible and read circulated documentation / minutes to remain abreast of changes and hospital activities.
- Ensures that their knowledge and competency remain current by participating in continuing education activities.
- Practices under the direct and/or indirect supervision of the Registered Health Professional (eg. RN, RPN, OT, PT) to ensure they have the knowledge, skills and judgment needed to perform all actions / duties.
- Practices within their scope of practice in a manner consistent with policies of WDMH and in accordance with Regulatory body Practice Guidelines (eg. CNO) for working with Unregulated Care Providers.

- Utilizes material resources such as supplies and equipment in a safe, cost-effective manner to provide quality care, and is cognizant of budgetary constraints.

QUALIFICATIONS

- BScN students – must have completed their 1st year of studies; OR
- Practical Nursing students – must have completed their 1st year of studies; OR
- Occupational Therapy students – must have completed their 1st year of studies; OR
- Physiotherapy students – must have completed their 1st year of studies; OR
- Internationally Educated Nurses (IEN) – must have completed their 1st year of studies in a CNO approved program or completing a micro-credential plan with a curriculum to meet the CNO requirements for registration.
- Preference will be provided to students who have had a recent clinical placement in an acute care area.
- Demonstrated ability to function as a team member.
- Effective communication skills.
- Demonstrated organizational and time management skills.
- Commitment to maintain dignity and self-esteem of patients and families in delivery of care.
- Ability to work under pressure, request assistance when required, and to adapt to change rapidly.
- Strict confidentiality of all patients and hospital related information.
- Current Basic Cardiac Life Support (BCLS) certification.
- Responsible for his/her own professional development
- Ensure that patients are treated within a safe environment
- Obtain a satisfactory Police Check (vulnerable sector)

ALIGNMENT WITH WDMH COMMITMENT STATEMENT

The duties and responsibilities of this position include alignment with the Winchester District Memorial Hospital's Commitment Statement. It is the Hospital's mandate to ensure that all employees adhere to the following as a duty of their employment:

Our Commitment

We are here to care for our patients with compassion - close to home and with our partners.

We pursue excellence in all we do.

We are one team. We value respect, accountability, innovation, and learning.

APPLICATION INFORMATION

Further information is available from **Kyle Jones at extension #6339**. Interested employees should apply in writing, by email only indicating their qualifications to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at bfancey@wdmh.on.ca. When applying for any posted vacancy it is mandatory that you provide a thoroughly completed Application for Employment or attach a resume with all of the necessary information to assist in determining whether you meet the requirements of the position as outlined on the posting. Failure to do so will result in your application being screened out of the competition.

At WDMH, we want you to experience work that is positive and rewarding -- in a safe, supportive and professional environment. We are driven by Compassionate Excellence and are committed to providing an inclusive and barrier-free work environment. We invite all qualified applicants to explore careers with WDMH.

Accommodations are available on request for candidates taking part in all aspects of the selection process.